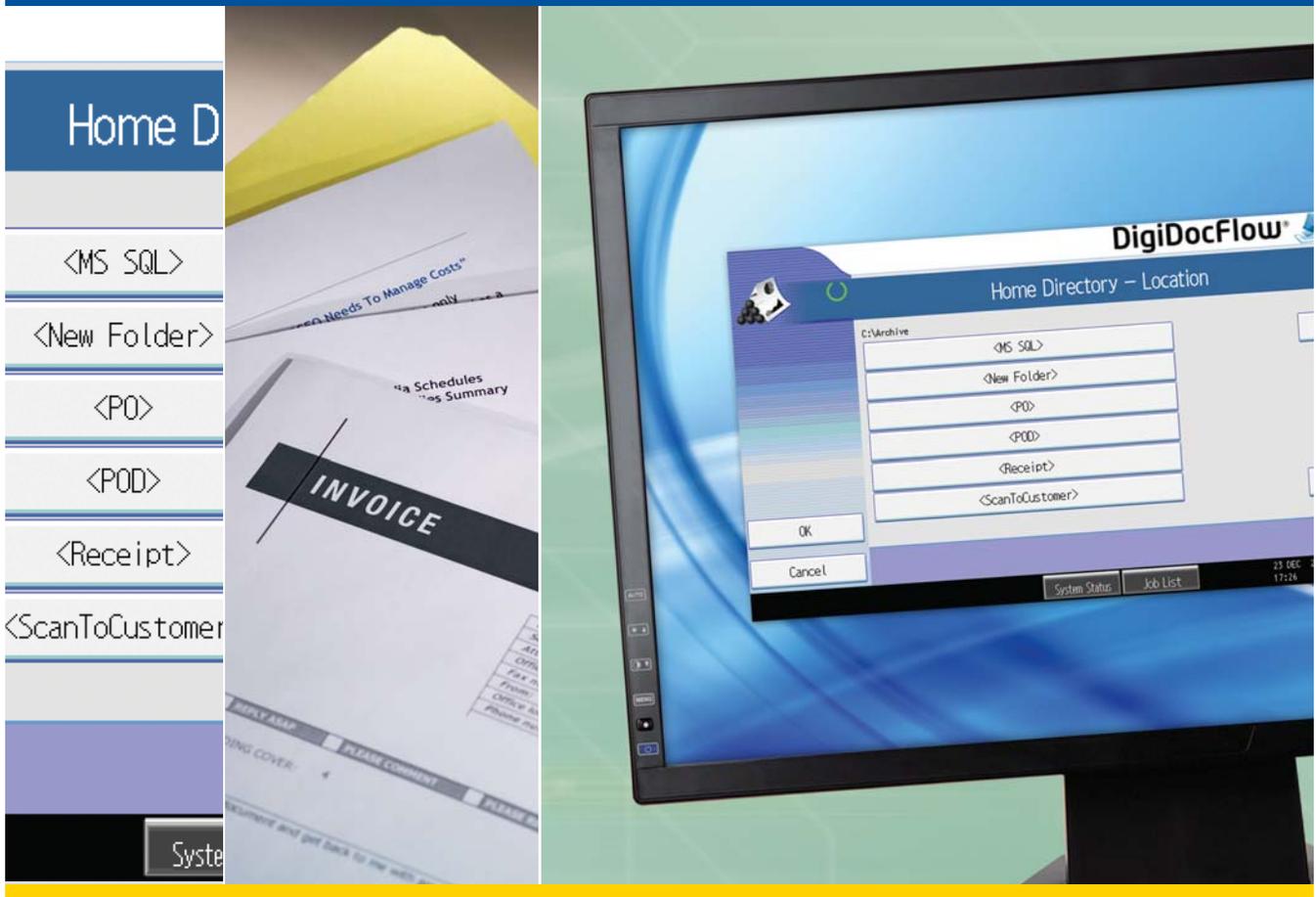# DigiDocFlow®

savin®

X-Solutions®

Document Capture & Distribution Solution

Convert hardcopy documents into a digital format in an intuitive, easy process

INTUITIVE >   CUSTOMIZABLE >   AFFORDABLE >   EASY >   SECURE >

RiSVP

INDEPENDENT SOLUTIONS
VENDOR PROGRAM

DigiDocFlow®

Scanning Simplicity

DigiDocFlow makes it easy to integrate scanned documents into critical business processes directly from Savin multifunction products (MFPs), creating a familiar on-ramp to a variety of applications. With DigiDocFlow, users can store scanned paper documents in a wide range of line-of-business applications, including Windows-based software and tools for CRM, DMS and ERP, as well as specialized applications for legal, financial or other industry-specific processes.

With DigiDocFlow, users place a document in the feeder, select a workflow template, answer metadata questions (optional) and press a button. DigiDocFlow names and routes the document based on a predefined workflow and/or metadata.

Intelligent Filing and Predefined Workflows

DigiDocFlow uses built-in intelligence to file scanned documents. For instance, if destination folders or subfolders do not exist, DigiDocFlow creates them automatically. This powerful feature simplifies storage for bills, invoices, purchase orders and many other common business documents. It also allows scanned documents to be filed correctly every time, reducing the risk of errors and eliminating the need for IT administrators to manage folder structures manually.

DigiDocFlow also features predefined workflows. Administrators can create complex scanning workflows and push them out to any Savin device on the network from a central server. Productivity and document workflow is enhanced because users do not have to expend the time and energy required to configure scan workflows. Instead, they simply choose a process from the device and the scanned files are delivered to the correct destination automatically.

Interactive Communication

The interactive communication feature of DigiDocFlow uses bi-directional communication to allow real-time access to many databases right from the MFP user interface. This allows users to search existing databases by customer, creditor, debtor or supplier name, as well as by project name, tracking number or other variables to find the correct destination folder. Databases may be accessible from a Windows folder structure, ERP, CRM or other business-critical applications.

DigiDocFlow allows real-time browsing of Windows folder structures directly from the MFP via bi-directional network communication.

For more information, please contact your Savin sales representative.